



REQUEST FOR FUTURE EMPLOYMENT FORM

rivers
of yarrambat

Please note that this form is for your request of employment that may arise in the future.

By having your request on file, we will contact you to advise you that this role or something similar has arisen so you have the opportunity to formally apply.

Date: _____

What type of position would you like to apply for?: _____

Type of employment requested: Full Time Part Time Casual

Do you have preferred days? Mon Tue Wed Thu Fri Sat Sun

Ideally how many hours would you like to be working per week? _____

Current Employment: _____

Do you have preferred hours? _____

Why do you want to work at Rivers? _____

1. Personal Details

Surname: _____ First Name/s: _____

Address: _____

Postcode: _____

Home number: _____ Mobile No: _____

Date of Birth: _____ Age: _____

Email Address: _____

2. Education and Qualifications

	Name of Institution	Dates from	Dates to	Certificate/Degree Obtained
Secondary				
Tertiary				
Trade Skills				
Professional				
Other				

3. Further Training

Date	Training Details / Courses Attended

4. Current Employment

CURRENT EMPLOYMENT	
Name	_____
Address	_____

Position held	_____
Date Joined	_____ Reason for Leaving _____

5. Hobbies & Interests

Data Protection: All information given on this form will be treated as strict confidence. If you are appointed this application will form the basis of your personal file and information may be held on computer, disclosures will only be made for employment administration and payroll purposes.

Declaration: I confirm that all the information given in this form is to the best of my knowledge true and accurate. I understand that any false statements or failure to disclose any information requested may result in my application being disqualified. Discovery after appointment may lead to dismissal without notice or disciplinary action.

Date: _____ **Applicants Signature:** _____

Thank you very much for your interest in employment and for taking the time to apply.
Please lodge this application form by either:

- Email: karen@riversofyarrambat.com
- Post: Rivers of Yarrambat
Personnel Department
28 Kurrak Road
Yarrambat 3091